

**PERMANENT IMPROVEMENT PROJECT INFORMATION FORMAT
FOR PRELIMINARY LAND ACQUISITION / INVESTIGATIVE STUDIES PROJECTS**

1. What is the internal projected cost of the project, including acquisition cost?
2. What is/are the source(s) of funds to be used for investigative studies for the acquisition?
3. What is your agency/institution's definition of the source(s) of funds to be used for the investigative land studies? (Please be specific for each source and if there is a statutory authority authorizing the use of the funds for capital projects/acquisitions, please cite the code section. If a source includes any type of fee, what is the fee called, what is the fee amount and when was it put in place?)
4. What is the current fund balance of uncommitted funds in the source of funds for investigative land studies?
5. What is the source(s) of funds to be used for the acquisition?
6. What is your agency/institution's definition of the source(s) of funds to be used for acquisition? (Please be specific for each if different from those in 3 above. If there is statutory authority authorizing the use of the funds for acquisition, please cite the code section and if a source includes a fee, what is the fee called, what is the fee amount and when was it put in place?)
7. What is the current fund balance of uncommitted funds in each source to be used for the acquisition?
8. Will the use of any funds for the acquisition require an increase in any student fee or tuition? If so, please explain.
9. If the use of any funds for acquisition will require any student fee or tuition increase, please explain and include the amount of the fees annually or by semester, what the fee is called and when it was put in place.
10. What is the total acreage and/or square footage of the land and/or building to be acquired?

11. If a building is involved in the acquisition, will it have to be renovated and what is the projected cost?
Please explain.
12. What program(s) will use the land/building to be acquired?
13. What is the current age of the building to be acquired, if applicable?
14. Please provide demand/usage data to support the need for the acquisition.
15. What are the estimated numbers of students, faculty, staff and/or clients that are expected to use the property to be acquired? (Answer for as many as are applicable.)
16. Has the acquisition project been included in a previous year's CPIP? If so, what was the last year the project was included and for which year, 1-5?
17. What are the economic impacts of the project, including job creation and retention? If there are none, please explain.